

Alesco Student Transport Policy

Scope

This policy applies to all current employees of Atwea College and Alesco Secondary College.

Purpose

This policy details the applicable rules associated with the transportation of students from the Alesco Secondary College to external venues through the use of private or Atwea owned vehicles.

This policy is being implemented to protect the health, safety and well-being of the driver and any passenger/s

Definitions

College Vehicle: A motor car or bus owned by Atwea College for the purpose of transporting students with a set carrying capacity

Personal Vehicle: A motor vehicle owned by an Atwea College staff member

Policy

Student transport should be via the use of Atwea vehicles in the first instance and only in cases where parent or carer permission has been granted.

Should a situation arise where it is not possible to use a College vehicle, and the staff member uses their own vehicle, the conditions of use are in accordance with this AS-AG-009 Administrative Guideline.

Use of vehicles from other organisations is not endorsed.

Review

This policy review period is two(2) years

Related documents, forms, and legislation

AS-AG-009 Student Transport Administrative Guideline

Policy Owner	Alesco School Principal		
Approval Authority	Chief Executive Officer		
Date of Endorsement	2/4/2026	Next Review Date	2/4/2028